

**EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF
TRAINING PARTNERS/ TRAINING CENTRES FOR CHILDCARE QUALIFICATIONS WITH
HEALTHCARE SECTOR SKILL COUNCIL (HSSC), NEW DELHI**

The **Healthcare Sector Skill Council (HSSC)** is inviting Expression of Interest (EOI) from eligible and experienced training partners/ training centres for empanelment to implement pilot training programs for training of **women** in three new national qualifications approved for childcare economy in a time-bound project. In addition, **women master trainers** also need to be trained. This initiative aims to enhance the employability of women workforce in the Early Child Development (ECD) Services through high-quality training programs.

The qualification details are as follows:

S No	QP Name	NSQF Level	Training Duration
1.	Child Health Worker- Early Child Development (ECD) Services	Level 3	270 hrs. (including 90 hrs of OJT)
2.	Associate cum Coordinator- Early Child Development (ECD) Services	Level 4.5	450 hrs. (including 90 hrs of OJT)
3.	Carepreneur- Early Child Development (ECD) Services	Level 5.5	540 hrs. (including 180 hrs of OJT)

Apart from above, women master trainers and trainers to be trained and certified in all the 3 mentioned roles.

Preferred Locations are as follows:

Delhi NCR (New Delhi), Bihar (Patna), Tamil Nadu (Coimbatore & Tirupur), Karnataka (Hubballi-Dharwad, Bengaluru), and Maharashtra (Pune, Aurangabad). But other locations could also be considered.

Expected Deliverables and timeline:

- Affiliation Process to be completed by 30th November 2025
- Trainee Mobilization and ToT certification of master trainers and trainers to be completed by 10th December 2025.
- Training, certification and placement of women trainees in the 3 mentioned qualifications to be completed by 10th March 2026 followed by complete report in HSSC desired format by 31st March 2026.

Expected Trainer Eligibility Criteria and Equipment list for mentioned roles is given in Appendices 1 and 2 respectively. Other requirements of a center would remain as given in guidelines for SIDH affiliation accessible at following link:

<https://s3.ap-south-1.amazonaws.com/nsdctesttemplates/sdmsknowledgebank/RevisedAccreditationStandardGradingMetrics.pdf>

1. Eligibility Criteria:

Training partners/ Training centres must meet the following criteria to be considered for empanelment and are requested to submit the following information in soft copies along with the covering letter as per **Annexure A**.

S. No.	Pre- Qualification Criteria	Means of Verification
i.	Has the TC/TP registered and has valid GST/ PAN No.?	Certificate of incorporation letter and GST Letter/ PAN Card to be attached
ii.	Eligibility Criteria for TP/TC by Category Category 1 - TC/TP has Trained or is Currently Training More than 5,000 Candidates under central/state funded scheme (SSC Model) in the Last 3 Years. - The TP/TC must have achieved a combined turnover of ₹5 Crore or more over the past 3 years. - The TP/TC must have at least 25 certified trainers. - The TP/TC must have at least 25 eligible trainers for the mentioned job roles as per the eligibility criteria given in EOI. Category 2 - TP/TC has not trained any candidate under central/state funded scheme (SSC Model) but trained 1000 in childcare services in last 3 years - The TP/TC must have achieved a combined turnover of ₹5 Crore or more over the past 3 years. - The TP/TC must have at least 25 eligible trainers for the mentioned job roles as per the eligibility criteria given in EOI.	Category 1 - Details of trainings to be provided as per Annexure- B along with Copy of Work Order/ Sanction letter/ work allocation issued by any SSC. - Audited account statements of the TC/TP. - TOT Certificates of Trainers including details as per Annexure C - Details of Eligible Trainers for the mentioned job roles as per the eligibility criteria given in EOI as per Annexure D Category 2 - Details of training to be provided as per Annexure- B along with Copy of Work Order/ Sanction letter/ work allocation issued by any SSC - Audited account statements of the TC/TP. - Annexure C is exempted - Details of Eligible Trainers for the mentioned job roles as per the eligibility criteria given in EOI as per Annexure D
	Category3 - TP/TC is a startup and has no experience of skill development training programs - The Company must have achieved a combined turnover of ₹50 Lacs or more over the past 3 years. - The TP/TC must have at least 25 eligible trainers for the mentioned job roles as per the eligibility criteria given in EOI.	Category 3 - For startup TPs/TCs, the Annexures B, C are exempted. However, a note showing expertise in the field to be submitted. - Details of Eligible Trainers for the mentioned job roles as per the eligibility criteria given in EOI as per Annexure D - Audited account statements of the Company.

iii.	Whether the Centre has Industry Tie- ups?	Valid LoI / tie up letter/MoU for OJT and placement in given roles and Industry declaration (at least 5)
iv.	Self-Declaration of Non- Blacklisting	As per Annexure- E
v.	Training Centre Capacity	As per Annexure - F

*The TCs should be mandatorily accredited/affiliated with HSSC on SIDH for specific Job Role for which allocation is done under this EOI before the commencement of training & will only deploy HSSC certified trainers.

2. Proposal Submission Timelines:

The deadline for submitting the proposals in soft copy format is 30th October 2025, by 1200 hours. No further submission shall be entertained post 30th October 2025, 1200 hours.

3. Proposal Submission Details:

The proposal needs to be submitted in electronic form via email to following Email ID with subject: EOI_Childcare TP selection_ **Name of Organization**

megha.aggarwal@healthcare-ssc.in

4. Disclaimer:

- All information contained in this document is of good interest and faith. This is not an agreement and is not an offer or invitation to enter into an agreement of any kind with any party. The final decision regarding the award of contracts by HSSC is absolute and cannot be challenged or questioned.
- The proposal submitted by any other form or incomplete filled up proposal or proposal submitted after the last date of submission would be rejected.
- HSSC shall not be responsible for any delay or non-receipt/ non-delivery of the mail. No further correspondence on the subject will be entertained.
- HSSC reserves the right to modify and amend any of the above-stipulated condition/criterion depending upon project priorities vis-à-vis urgent commitments.
- **Submission of a proposal under this EOI does not guarantee the allocation of targets under any scheme of HSSC.** Therefore, this EOI does not encourage the creation of new training infrastructure. We look forward to your participation in this initiative to advance childcare economy.

Annexure - A

Covering Letter (On Organization's Letter Head)

Date: [Insert Date]

To,
The Healthcare Sector Skill Council,
New Delhi, India

Subject: Submission of Proposal for Empanelment as Training Partner/ Training Centre for childcare qualifications with HSSC

Dear Sir,

We are pleased to submit our proposal in response to the Expression of Interest (EOI) issued by the Healthcare Sector Skill Council (HSSC) for empanelment of Training Partners/Training Centres to implement pilot training programs for 125 trainees and 25 master trainers/trainers in three new national qualifications approved for childcare economy.

In compliance with the EOI, we have enclosed the following documents and information for your consideration as per Category (1/2/3).

Information	Attached (Yes/No)
1. Certificate of Incorporation and GST/PAN Card.	
2. Audited Account Statements (Average Annual Turnover) • 2022-2023 • 2023-2024 • 2024-2025	
3. Accreditation Certificate of HSSC and other SSC's	
4. Total number of Training Conducted (attached Annexure - B (Details of Trained Candidates by TP/TC))	
5. Valid Letter of Intent (LoI) or Tie-Up Letter for OJT and Placement of trainees (equal to the training numbers requested for allocation)	
6. Copies of Work Orders or Sanction Letters from Sector Skill Councils/Schemes/Other agencies	
7. Annexure - C (Details of Existing Trainers)	
8. Annexure – D (Details of Eligible Trainers for the roles)	

9. Annexure - E (Self Declaration)	
10. Annexure - F (Training Centre Capacity & allocation requested)	

We have adhered to the specified criteria and deadlines outlined in the EOI document. The proposal is submitted in soft copy format as requested, and we understand that the submission of this proposal does not guarantee the allocation of targets or creation of new training infrastructure. We fully understand and agree that if, upon verification, any information provided in this submission is found to be misleading, we may be disqualified from the EOI selection process or face termination of the contract during the project.

We hereby agree to get our TCs mandatorily accredited/affiliated with HSSC on SIDH for specific Job Roles complying with the specified parameters and equipment for which allocation is done under this EOI before the commencement of training & will only deploy HSSC certified trainers.

Thank you for considering our proposal. We look forward to the opportunity to contribute to the advancement of skills development in Early Child Development Services.

Sincerely,

[Authorized Signatory Signature]

[Authorized Signatory Name with Designation]

Annexure- B

Format for Details of Trained Candidates by TP/TC under any Central/State funded Scheme in SSC ecosystem

- Please indicate the category that your TP/TC falls under as per Point 1 (ii):

FY	Scheme	SSC Name	Total Number of Trained Candidates	Placement Percentage	QP Name on which the Candidate has been trained

*These details must be supported with sanction orders provided by the respective SSC.

Annexure - C

Details of TOT certified Trainers from SSC's

[illegible]

Annexure - D

Details of Eligible Trainers for childcare qualifications

[illegible]

Annexure - E

Self-Declaration that organization is not involved in any corrupt practices and has not been blacklisted by Central/ State Agencies (on organization's letter head)

Date: [Insert Date]

To,
The Healthcare Sector Skill Council,
520-521, 5th Floor, DLF Tower 'A',
Jasola District Center, New Delhi- 110025

Subject: Self-Declaration of Non-Corrupt Practices and Non-Blacklisting

Dear Sir,

In response to the Expression of Interest (EOI) for the empanelment of Training Partners for childcare qualifications with HSSC, We, [Organization Name], hereby declare that:

Our company/organization is not blacklisted and has not been declared ineligible for reasons other than corrupt and fraudulent practices by any State/Central Government, PSU, or Autonomous Body as of the date of submission of this EOI.

We confirm that the above statements are true and accurate to the best of our knowledge. We understand that any false statement or misrepresentation in this declaration may result in our disqualification from the EOI selection process or termination of any subsequent contract.

Thank you for considering our declaration.

Sincerely,

[Authorized Signatory Signature]

[Authorized Signatory Name with Designation]

Annexure- F

Training Center Capacity

[illegible]

Appendix 1
Eligibility Criteria of Faculty

A faculty panel for different modules could be developed with following criteria:

Trainer Prerequisites						
Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training Experience		Remarks
		Years	Specialization	Years	Specialization	
Graduation/ Post-Graduation	Any field preferably certified in ECD/ ECCE /Home Science/ social work / child psychology / Public Health/ Education or HSSC certified carepreneur or equivalent	5	In childcare administration	3	In ECCE center / Preschools/ Nursery School / NGOs	As full-time faculty for all modules
Diploma /graduate/Postgraduate	Nursing, preferably certified in maternal and childcare or pediatrics or equivalent	4	In childcare /pediatrics	3		As guest faculty for module on childcare giving and development
Graduate/Postgraduate	Dietetic and nutrition or equivalent	3	Preferably in child nutrition	1		As guest faculty for module on nutrition and meal management
Medical graduate	MD/DNB / fellowship in pediatrics or equivalent	1				As a guest faculty for module on medicine, administration, vaccination, emergency response and early detection of 4d's.
Diploma/graduate/postgraduate	Education, preferably certified in ECCE / Special Education or equivalent	2		1		As a guest faculty for module on childcare programme
NSQF Certification	HSSC certified carepreneur – ECD services	3		2		

Appendix 2
Suggestive Equipment List for Lab
(Final Equipment list to be published on SIDH)

A mock childcare center at a minimum of 600 sq. ft. space with following equipment:

Equipment Name	Minimum number of Equipment required (per batch of maximum 30 trainees)
Furniture	Quantity
Wooden Cradle	5
Low Height Round Tables	3
Chairs	15
Almirah	01 or 02
Wooden Racks	2
Creche Changing Table with cabinets (Drawers)	1
Shoe Rack	1
Electrical Items	Quantity
Fridge	1
Bluetooth Speakers (with electric speakers)	1
Electric Kettle	1 (optional)
Induction Stove	1
Important non-electrical items	
GAS Stove	1
GAS Cylinder	2
Lock and Key	2
Mirror	2
Wall Clock	1
Hammer	1
Iron Nails	1 set
For Storage	Quantity
Canisters	5
Plastic storage containers	6
Oil dispenser	1
Spice Container	1
Basket with holes and slots for drying plates and bowls	1
Tray/Stand (spoons, ladles, knives etc.)	1
Vegetable stand	2
Rectangular plastic containers for toys	5
Rectangular plastic containers for TLM	6

Nutrition	Quantity
Utensils for cooking and serving	
Stove Lighter	1
Tea mugs	6
<i>Pateela</i> with lid	2
Pressure Cooker	1
Heavy base <i>Kadhaai</i>	1
Sauce Pan	2
Ladle	2
Ladle with holes	1
Grater	1
Knife	2
Big Round Sieve	1
Beater	1
Sieve	1
Tea Sieve	1
Measuring Cup Set	1
Measuring Mug	1
Steel Glass	25
Steel Plate	25
Steel Tea spoons	50
Steel Bowls	25
For Hygiene	Quantity
Bucket	5
Mug	5
Spin Mop with bucket	1
Mop	6
Duster	2
Brooms (seek jhaadu, phool jhaadu)	4
Steel <i>Chilamchi</i>	6
Colour coded Dustbins with lid	3
Dust Pan	2
Soap Dish	2
Soap Dispenser	4
Potty pots	3
Stool	1
Round Cloth Hangers	4
Plastic Rope for drying clothes	1 roll

Brush	1
Nail cutters	2
Combs	6
Bathroom Slippers	6 pairs
Small Dustbins	4
For Health	Quantity
CPR Manikin	2
Salter scale	1
Steel Trays (for medicines)	2
First Aid Box with all bandages, solution, etc.	1
ORS Solution packs	5
Anthropometric scale	1
Divyang protocol given under ICDS (Integrated Child Development Services), Disability Screening Schedule (DSS)	1
Health monitoring chart	1
Normal Digital Thermometer	2
Torch	1
For Safety and Protection	Quantity
Fire Extinguisher	1
Sand Bucket	1
Ladder	1
Other Linens	Quantity
Plastic Sheets	4
Quick Dry Sheets	12
Cradle Cloth	12
Curtains	
<i>Dari</i>	2
Fiber Mattress	6
Double Bed sheets	4
Covering sheets	6
Blankets	8
Linens for Children	Quantity
Medium size towels	12
Hand towels	12
Small size towels	50
Bibs	20
Aprons for children	30

Adult aprons	2
Napkins (<i>langot</i>)	60
Bloomers	20
Tunic frocks (<i>jhabla</i>)	12
Lowers (pajama)	10 of each size
Sweaters	3 of each size
Socks	24 pairs
Learning Kit	Quantity
Stringing beads	8 packets
Plastic string	
Blocks (wooden)	4 sets
Ring Minar	4 sets
Balls	2 of each size
Dolls (good quality)	4
Kitchen set	1
Tool set	1
Plumber set	1
Doctor Set	1
String toys	6
Rattles	6
Skipping rope	2
Specialized equipment: Sensory kits for children with special needs	2
Other Material	Quantity
Sand Box (wooden tray)	1
Swings	1
Slides	1
Humpty Dumpty	2
Dholak	1
Dhaphli	1
Stationery Items	Quantity
Scales	6
Pencils	12
Erasers	12
Sharpeners	12
Crayons	15
Markers	2 each
Sketch Pens	6 sets
Child friendly paint colors	8 boxes

Plastic bowls	12
Glaze paper	3 dozens
Kite paper	6 dozens
<i>Sutli</i>	4 rolls
Child friendly scissors	6
Fevicol	1
Fevi sticks	6
Cello tape with dispenser	1
Tape roll	4
Sticky notes	4 packets
Stickers (smileys, stars)	12 packets
Stamps (smileys, stars etc) with stamp pads	3 each
Stapler	1
Calculator	1
A4 size Paper set	1
White Chalk	4 boxes
Colored Chalks	4 boxes
Scissors	2 pairs
Display Boards	2
Stock register	2
Master register	1
Attendance register	3
Record copies (sample records of childcare staff, potential customers, financial records, records of daily routines and schedules, visitors, childcare transport records, activity and meal planners and records of sickness, accidents, abuse, neglect etc.)	6 each
File cover for system formats	6
templates for bill book, receipt books, inventories, cash book/register, petty cash register, Balance sheet	3 each
Stick Files	30

An additional classroom at minimum of 300 sq. ft. space with a computer lab facility having following equipment as required for the role:

1. Computer (PC) with latest configurations – and Internet connection with standard operating system and standard word processor and worksheet software (Licensed)
2. (all software should either be latest version or one/two version below)
3. UPS
4. Scanner cum Printer
5. Computer Tables
6. Computer Chairs
7. LCD Projector

8. White Board 1200mm x 900mm

